

MINUTEMAN EMERGENCY ASSISTANCE FUND  
C/O NGAW  
PO BOX 5144, Camp Murray  
TACOMA, WA 98430-5144

Memorandum for: MMEAF Grant Applicant  
Subject: Minuteman Emergency Assistance Fund Grants

1. The attached application form must be completely filled out to be considered for an emergency grant. Be sure to sign and date the application form. Please be aware that in order for your application to be considered, you must be in a good drill status at your unit with NO AWOLS. AWOLS on your record will automatically disqualify you from the program.
2. In the explanation of your situation, be as specific as possible. The review committee will only have your application on which to base their decision, therefore take care in preparing it. After the information provided is verified, a committee composed of members of the Minuteman Fund Board of Directors will review your application and make a decision that is final. Neither the NGAW nor any of its Board Members are involved with the review process of your application.
3. Once your application is received by this office, I will verify the information as quickly as possible and forward it on to the review committee. Ideally, this process will take no more than a few working days, but may take a little longer depending on the availability of the review committee. Once a decision has been made, I will call you with the decision. If you do not have a phone, you may reach me at 1-800-588-6420 or locally at 584-5411. If you have a phone, please do not make repeated phone calls checking on the status, I will call you as soon as I receive an answer.
4. Wherever possible or applicable, payments will be made directly to your creditors.
5. Keep in mind that this is a grant, and does not need to be re-paid. However, at some future date if you would like to make a donation to the fund so that other Guard members in need have funds available, it would be greatly appreciated. We also will be listed in the CFC Campaign booklet for the upcoming campaign. Please consider designating the MMEAF fund to receive a portion of your pledges.

If you have any further questions, please contact us at the numbers listed above. Thank you and have a nice day!

Fund Administrator  
Minuteman Emergency Assistance Fund